



3rd

MALAYSIA INTERNATIONAL DENTAL SHOW 2018

Incorporating DENTAL TECHNOLOGIST SYMPOSIUM

**TECHNOLOGICAL ADVANCEMENT
TOWARDS EXCELLENCE IN DENTISTRY**

The Upcoming Dental Exhibition & Conference
in ASEAN Economic Community (AEC)

4-6 MAY 2018

SUNWAY PYRAMID CONVENTION CENTRE

8:30AM - 6:00PM



EXHIBITOR MANUAL



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** Applications with no full details will not be processed. Official Contractor may fully or partially ignore exhibitor's request if the form is not complete.

IMPORTANT NOTICE

Organiser has done its utmost to ensure the accuracy of this manual and all information is correct at the time of printing. Organiser apologises for any misprint or error and cannot be held liable for any inaccuracy.



This handbook acts as a guide to aid exhibitors' planning for the **MIDS 2018**. It contains important information and details which will need your attention leading up to the fair. Please pay special attention to the forms and submission deadline. However, if you cannot find the information you need in this manual, please do not hesitate to contact the relevant party directly.

EXHIBITION CONTACT LIST

ORGANISER OF TRADE EXHIBITION

Malaysian Dental Dealers Association

C/O Amedix Sdn Bhd, Lot 7, Jalan Pengacara U1/48,
Temasya Industrial Park, 40150 Shah Alam.

Tel : +6012 - 225 8823 / +6019 - 212 1593 /
+6016 - 215 7588 / +6012 - 341 8037

Fax : +603 - 7805 1067

Website : www.mdda.com.my

Email : enquiry@mids.com.my;
chairman@mids.com.my;
secretary@mids.com.my

Account No. : **2121 1600 126449 (RHB Bank)**

Swift Code : **RHBBMYKL**

ORGANISER OF SCIENTIFIC CONFERENCE

MAHSA University

Jalan SP 2, Bandar Saujana Putra,
42610 Jenjarum Selangor

Tel : +603 - 5102 2200

Fax : +603 - 7931 7118

Website : www.mahsa.edu.my

Email : kranthi@mahsa.edu.my

VENUE OWNER

Sunway Pyramid Convention Center

Jalan PJS 11/15, Bandar Sunway,
47500 Petaling Jaya, Selangor.

Tel : 603 - 7492 8000

Fax : 603 - 7492 8001

Website : www.mice-kl.sunwayhotels.com

Email : vanessacwk@sunwayhotels.com;
rachellhx@sunwayhotels.com;
eventsrhs@sunwayhotels.com

OFFICIAL CONTRACTOR

ES Exhibition Services Sdn Bhd

No 7, Jalan 1/118C, Desa Tun Razak,
56000 Kuala Lumpur.

Tel : +603 - 9172 1598

Fax : +603 - 9171 5598

Contact : **MeeHung**
meehung.ong@es-corp.co
: **Ku Li Hua - Customized Booth**
+6016 - 702 1598

SHOW MANAGER

Lins Communication Sdn Bhd

72-4, Fraser Business Park, Jalan Metro Pudu, 55100 Kuala Lumpur.

Tel : +603 - 9221 3388 Fax: 603 - 9223 8688

Email : show.m@mids.com.my

Contact : 1. **Gan Sinyee** - sinyee@linsad.com.my Tel: +6016-661 3994

2. **Carmen Lee** - carmen@linsad.com.my Tel: +6011-2889 2800



EXHIBITION SCHEDULE

DATE	TIME	BUILD-UP
3 rd May (Thursday)	9am	Official Booth Contractor Set Up
	11am - 8pm	Customized Booth Contractor Set Up
	11am - 5pm	Exhibitor Badge Collection*
	3pm - 7pm	Exhibitor Entry of Hand-Carried Items & In-House Booth Decoration
	7pm - 10pm	Final Cleaning
	10pm	Exhibition Halls Close

DATE	TIME	SHOW DAY
4 th - 6 th May (Friday to Sunday)	8am - 6pm	For Exhibitors
	8.30am - 6pm	For Visitors

DATE	TIME	TEAR-DOWN
6 th May (Sunday)	6pm - 7pm	Removal of All Exhibitor's Stuffs
	7pm - 11pm	Dismantling of Stand Fitting/Electrical Installation
	11.30pm	Hand Over Exhibition Hall

* Exhibitor must register at the Registration Counter & collect the Badges before enter the Exhibition Hall.

SMOKING

Smoking is also strictly **NOT** allowed during moving in or moving periods in all area of the venue.

HEIGHT RESTRICTIONS & LIMITATIONS

Ballroom

Maximum Booth Height is 5.5m. If the design exceeds 4.9m, please submit technical drawing with **Engineering Structural Endorsement** to official contractor for approval before deadline submission.

SECURITY & ACCESS

All personnel working in the exhibition halls must wear the official **MIDS** pass at all times. Collection of exhibitor badges is at registration counter. The Organiser reserves the right to evict any exhibitors not wearing the official **MIDS badge together with the lanyard provided.**

Exhibitors shall be responsible for all exhibits in transit to and from and within the confines of the exhibition area or venue. The organiser and hall management will not be responsible for any theft, loss or damage of exhibits/ displays during the teardown period. Exhibitors are advised to monitor their own exhibits/displays at all times.

INSURANCE

Organiser will not be responsible or be liable to any exhibitor, their employees, contractors or agents in respect of any direct or indirect loss or damage to any exhibit or property or injury to person, arising out of or in any way connected with the exhibition. Exhibitors are strongly advised to purchase indemnity insurance to cover public liability and all risk against such loss or damage, risk of fire, injury caused by themselves / employees / agents, natural disaster or any act of God throughout the duration of the exhibition including setup, move in and tear down period.

LIFTS, ESCALATORS & LOADING DOCK

Exhibitors or contractors shall not use loading bay for storage / staging of goods or any other purpose than for the prompt loading and unloading of goods. All the necessary unloading or loading of items from or to individual vehicles shall be carried out at loading bay.

The carting of goods shall only be routed to or from the centre and the exhibition halls. No personal or company's vehicle that is not loading or unloading is allowed to park at loading dock.

Hand carry loading procedures are limited to cars, mini-vans, station wagons or pick-up trucks (cannot exceed 20 feet (6.1 metres) in length and 12.5 feet (3.8 metres) in height). No full-sized trucks or trailers will be allowed to unload via the hand carry loading procedures.

Please also note that the shutter for Loading Dock will be closed for unauthorised loading activity during actual event days. If you need to use the Loading Dock during actual event days for whatever reasons, please seek the approval of the SPCC Management. In the event of misconduct, the SPCC Management shall clamp any vehicle parked at Loading Dock and a fine of RM200 will impose for its release.



- (A) The standard height for all shell scheme booths is 2.5m (8ft). Any design that structurally exceeds this stipulation must submit an application and seek approval from the official contractor.
- (B) The walls are white laminate finishing. No nailing, drilling or painting to these walls are allowed. Panels can be affixed to these walls with the use of double-sided tapes only. Failure to comply to these stipulations will result in the exhibitors liable for the total loss as a result of these actions.
- (C) For shell and upgrade scheme booth - no additional booth, fittings or display may be attached to the shell scheme structure except for those approved by official contractor. Any protruding or cantilever signage must conform to the specifications approved by official contractor.
- (D) No devices, such as electricity cables, water/compressed air pipes and telephone lines inside or near the booth may be removed, cut or diverted without the permission of official contractor.
- (E) Exhibitors or contractors are not permitted at any time to obstruct or allow the obstruction of any aisle space, or obstruct access to emergency exits, fire hose and fire extinguisher cabinets and building control access doors or panel, etc. Any encroachment into public aisle ways from an assigned booth area is strictly prohibited. Aisles indicated on the floor plan must be kept clear of all exhibition goods or decorative materials in order to facilitate traffic. All display items like bunting, banners, display cases, products etc should be displayed within own booth area.
- (F) No suspension may be made from the ceiling of the exhibition halls, nor may any fixtures to be made to the structure of the building.
- (G) While using booths or other facilities rented from official contractor or venue management, the exhibitors must return them in good condition and will be responsible for any damages incurred during the period of use.
- (H) Exhibitors have to complete and submit shell scheme/raw space form and booth design to official contractor for approval before submission deadline. An approved copy of the drawing is needed before the commencement of booth. Official contractor / venue management reserves the right to reject any contractor and design deemed inappropriate.
- (I) Materials used for lining, drapes or overhead structure as per of the theme for the display must be rendered non flammable. The use of flammable materials is strictly prohibited unless treated with fire retardant.
- (J) It is imperative that the final outlook of the design structure is identical and similar to the approved design or drawing. Otherwise, venue management or official contractor reserves the right to halt the construction immediately without any notice.
- (K) Failure to obtain written approval can result in costly alteration on site in the event that the designs or installations contravene fire and safety regulations, booth height and boundary or any space contract rules and regulations. Organiser, venue management or official contractor reserves the right to stop and disallow participation in lieu of failure to submit such designs for approval.
- (L) Exhibitors involved in the building of multi-level/ double-decker booths must also submit engineering drawings to guarantee compliance of the static loading standards. The drawing must be accompanied by load calculations carried out only by a certified registered engineer under the **board of Engineers Malaysia (BEM)**.
- (M) The major painting & spray painting of display and exhibition materials is not permitted in the venue. Only non-toxic, primarily water – based, paints are permitted.
- (N) All construction works for booths etc must be fully completed within build-up time frame given.
- (O) No generators are allowed in the hall. Contractors and exhibitors are not permitted to use direct power point from venue. Penalty shall be imposed to the party whom use venue's power point.
- (P) Depending on the booth location, all free-standing fittings must be structurally safe and must not exceed the maximum booth height stated. In case where a stand design does not comply with the venue's requirements, venue management reserves the right to halt the construction immediately without any notice.
- (Q) Exhibitors / contractors must ensure the removal of all debris, rubbish and packing materials from the premises in full which, a fee will be imposed. Other than that, exhibitors shall not erect any sign, devices or furnishing ornament outside the stand / booth.

Section 3: Construction And Booth Fittings

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- (R) Contractors must sign a written contractor activity sheet to guarantee conduct, proper schedule of production and observance of the exhibition and hall regulation. Only when the performance bond and contractor activity sheet is signed, the contractor will be allowed to bring in their materials to the site or commence work.
- (S) Due to safety reason and parking restriction, exhibitors or/and contractors are not allowed to park at loading bay throughout setup period/actual event period. Any replenishment of stocks at the loading dock please seek approval from venue management or official contractor. In the event of misconduct, venue management shall proceed to clamp any vehicle parked at the loading bay and a fine will be imposed for every release of the clamp.
- (T) For booths whose height will go beyond the booth height of its neighboring booths, the back portion of their fascia or backboard which could be seen from neighboring booths should be **fully painted in white only with no branding**. If an unfinished portion of the booth or exhibit display is exposed, the booth contractors must make it presentable at the exhibitor's expenses.
- (U) Customized structures located on venue's carpeted/tiles flooring must have underlay within the booth area and adequate floor protection before construction starts. Contractors must install platform/underlay within booth area as well for special requirement from venue management.

INFORMATION MUST BE SUBMITTED FOR CUSTOMIZED BOOTH:

- Detailed scale drawing with proposed 3D design, detailed dimensions and height including plan views and elevation.
- Description of materials to be used for the stand construction.
- A plan showing its location within the exhibition. Indicate in the plan about underlay/platform especially build it within carpeted flooring.
- A risk assesment, to include fire hazzards and method statement.

INFORMATION MUST BE SUBMITTED FOR FULL-ENCLOSED, COVERED BOOTH WITH SOLID CEILING AND ROOFED STRUCTURE:

- Detailed scale drawing with proposed 3D design, detailed dimensions and height including plan views and elevation.
- Roof loading and structural calculations.
- Specifications of the materials used.
- A risk assesment, to include fire hazzards and method statement.
- Structural Engineer's Certificate to the venue management no later than twentyone (21) days prior to the event build-up
- A stand that has a roof or ceiling fitted is required to provide additional fire protection equipment (smoke detector, portable CO2, dry chemical extinguisher or sprinkler system).

INFORMATION MUST BE SUBMITTED FOR DOUBLE-STOREY STRUCTURE:

- Detailed scale drawing with proposed 3D design, detailed dimensions and height including plan views and elevation of each storey.
- Elevations including full steelwork and staircase details.
- Width and position of gangways within the stand.
- Floor and/or roof loading.
- Specifications of the materials used.
- Structural calculations
- The maximum number of public visitors allowed entry to the 2nd floor or upper level.
- A risk assesment, to include fire hazzards and method statement.
- Sufficient illuminated exits signs positioned so that they can be seen to facilitate escape in an emergency.
- Written confirmation from a Structural Engineer's Certificate, with adequate professional indemnity cover, that the design is safe for its purpose, must be supplied together with the Structural Engineer's Certificate to the venue management and official contractor no later than fourteen (14) days prior to the event build-up.
- Double-storey strcuture is required to provide additional smoke detector and fire extinguishers - A:B:(E) dry powder type or CO2 type.
- Where more than 50 people can occupy the upper level, the venue management requires a minimum of two separate staircases leading from the ground floor to the upper level.



PERFORMANCE BOND & ADMINISTRATION FEE

- (A) Non-refundable administration fee of **RM 20.00** per square meter is payable to the official contractor by non-official contractor for liaising with and including securing approval from relevant authorities. Non-official contractors are required to place a refundable performance bond of RM 10,000.00 per ONE exhibiting company or RM 20,000 (for double-deck structure) to **ES EXHIBITION SERVICES SDN BHD** before permission is granted for the non-official contractor to be allowed to bring in materials into the hall to commence work.
- (B) Non-official contractors will also have to bear any charges levied by the venue management for any damages caused to their property, flooring, or for debris not cleared away. The performance bond will be cancelled for the non-official contractor after the exhibition if the booth is completed on time, and no damages are caused. Performance bond will be only returned upon request. If non-official contractor does not clear their booth in the given time frame, the performance bond will be deducted accordingly without prior notice.
- (C) Please remit the administration fee and rental order payment before setup day. Official contractor reserves the right to stop the non-official contractors from moving in if the above mentions are not received before deadline. Those order form submitted after the deadline is subject to 50% surcharge .

AUDIO VISUAL EQUIPMENT

- (A) Exhibitors are advised that any audio system or electrical device producing irritating, intermittent and/or sequential sounds/noise is not permitted without prior approval from the organizer and venue.
- (B) The distribution of noisemakers such as whistles, crickets, horns, etc. is prohibited. Audio presentations must be muffled so that the noise does not interfere with other exhibitors, the work of our employees and/or visitors passing through the venue. Any noise emitted must comply with relevant public health, environmental and occupational health and safety legislation.

FOOD AND BEVERAGE (F&B) POLICY

- (A) Venue management is exclusive supplier of food and beverage. No outside food and beverage may be brought into the venue, either by organizer, exhibitors or third parties for sale, distribution or consumption on-site, **without the prior approval of the venue management.**

INSTALLATION OF PORTABLE LED SCREEN

- LED screens must be supported by a hoist. LED cable and power must be properly installed to avoid power leakage.
- Any stand structure that comes with a LED screen must be supported with a metal frame.
- The total power requirement and total weight for any LED screen installation must be submitted to the official Contractor for review and approval.

SMOKING POLICY

- Smoking is prohibited in the venue. All public areas, inclusive of foyers, Registration Counters, Meeting Rooms, Organiser's Office, restrooms, Hospitality Lounges and Exhibition Halls are designated as non-smoking zones.

- (A) Official contractor has been appointed to undertake all electrical work on-site to all shell scheme and raw space booths including lighting installation, wiring and connection, etc. For safety reason, no other electrical contractors are permitted to carry out any electrical works on-site.
- (B) No electrical installation may be suspended from the roof of the exhibition halls or affixed to any part of the building structure. No fitting may protrude beyond the boundaries of the installations and must be adequately protected against excess current.
- (C) No multi-plugs are allowed as it may cause an overload, electrical tripping and machines/items damaged, which requires several hours to restore. Organizer and official contractor do not undertake any responsibility if the machines or items damaged by electrical tripping or overload.
- (D) Contractors or/and exhibitors who provide their own lighting fixtures will be charged the lighting connection. Each lighting connection charged per item which is in maximum 100watt per fixture.
- (E) Lighting connections are charged according to the number of tubes and bulbs lighted on the stand. Light boxes are charged according to the number of tubes in each light box. Exhibitors or/and contractors are strictly not allowed to use power point for lighting items.
- (F) All electric lighting must be installed at least 2.2 metres height above floor level. All lighting must be kept to within the confines of the exhibition booths, no lighting shall protrude out into the aisle ways.
- (G) Contractors are compulsory to order temporary power if require power for setup and dismantle.
- (H) Exhibitors or/and contractors are required to order sufficient power supply for any machine, cooking items and boiling items to avoid electrical tripping.



This section highlights information that exhibitors/contractors should be fully aware of during the exhibition. This is to avoid any confusion in exhibition and it is therefore imperative that exhibitors/contractors understand this section. Any enquiries should be referred to the organiser/official contractor.

BALLOONS

Exhibitors wishing to use balloons must get permission from official contractor/hall management one (1) month prior to the build-up date. The written request shall contain the following:

- (A) Location of stand displaying the balloons
- (B) 3D Photo of balloons
- (C) Material of the balloons
- (D) Types and sizes of balloons
- (E) Type of gas used

Toy balloons containing **helium** are prohibited.

The placement of balloons should not obstruct the view of the CCTV cameras and the water sprinkle system.

AIR CONDITIONING

Air conditioning is not provided in the venue during the build-up and tear-down period.

INDEMNITY OF COPYRIGHT

Any exhibitor intending to use any film, video tapes, sound or other material, which are covered by any type of copyright, is required to obtain approval from the appropriate authorities, and to indemnify the organiser from any claims that may arise.

TRADE EXHIBITION MANAGEMENT

Organiser reserves the right to be the sole judge of any exhibits and may at its sole discretion, require any exhibit to be immobilised or removed.

ANIMALS

Live animals are not permitted in the venue (unless the animal are connected with the purpose of the exhibition)

The Organiser shall not be liable to or be responsible in any manner whatsoever for any loss or damage to the exhibitors property (including the exhibition materials) or any part thereof howsoever caused whether by the aforesaid official contractor or the freight forwarder or arising from or during the moving, transportation or shipment to or from the exhibition premises or otherwise.

DISTRIBUTION OF BROCHURES

The distribution of brochures is permitted only at the stand space itself. Exhibitors are not allowed to distribute their flyers outside their stand area.

LEFTOVER GOODS IN THE HALL

Exhibitors who need the contractor to keep their goods will be charged base on quantity of the goods, transportation, storage and labour. Exhibitors are not allowed to bargain for the charges.

PUNCTUALITY

Exhibitors /contractors who are unable to complete the booth during setup/dismantle in the given time frame, hourly penalty per booth will be charged by cash on-site from either one parties.

FIRE SAFETY

All fire protection systems, exits and evacuation routes must not be obstructed. No item may remain within 3 meters of any exit. Storage of any combustible materials within the venue is prohibited. Likewise any toxic or hazardous material which may include flammable liquids and compressed gas are prohibited. Should any exhibitors wish to use gas stove which uses only gas canisters or cylinders, kindly inform the Organiser or Official Contractor for approval.

EMERGENCY EVACUATION PROCEDURE

Organiser and official contractor have an emergency evacuation plan to enable successful evacuation of staff, exhibitors and visitors in the case of fire or other emergencies.

ACTION UPON HEARING THE FIRE ALARM

- (A) Upon the sounding of the emergency tone, immediately stop any ongoing activities.
- (B) Stay at your location and wait for instruction from the floor warden or the PA system.
- (C) After receiving the evacuation order, evacuate the building in an orderly manner to the assembly area.

EVACUATION ASSEMBLY AREA

- (A) Organiser, exhibitors, visitors and contractors in any hall or any part of the centre must be assembled at the nearest assembly area.
- (B) The evacuation route and assembly area are outlined on the maps shown.
- (C) The map should be studied by all exhibitors, contractors and all their staff or agents as part of their familiarisation with the centre's physical infrastructure



Deadline: 7th April 2018

Submit the completed **form & design** with the payment information to: **ES EXHIBITION SERVICES SDN BHD**
Tel: +603- 9172 1598 Fax: +603- 9171 5598 Email: meehung.ong@es-corp.co

Billing Information

Billing Company's Name: _____ Person In-Charged: _____

Exhibiting Company's Name: _____ Booth No.: _____

Tel: _____ Fax: _____ Mobile: _____ Email: _____

Address: _____ Signature & Co. Stamp: _____

Booth Type :

Shell Scheme - no fascia board

Customized booth by appointed contractor

Shell Scheme - with fascia board

Customized booth by Official Contractor

Fascia Name : _____

* Fascia Name is All Capital letter. *Chinese Fascia name is charged RM5 per wording.

* Additional charge from 2nd changing of company name.

Contractor Information (fill in if not same as Billing Information)

Company Name : _____ Person In-Charged: _____ Mobile : _____

Tel : _____ Fax : _____ Email: _____

On-site Contact Person : _____ Mobile: _____

Item	Payable by (Company Name)
Non-Official Contractor Badges : _____ unit x RM10 = RM Note: Badges after 7th April would be charged RM 20 per unit.	
Administration Fees : _____ SQM x RM20 = RM	
Performance Bonds (Refundable) : RM 10,000/RM20,000 (double deck structure) Note: Please separate the cheque for Performance Bond with other payment & do not bank in.	

Section 6: Form C (Contractor Activity Sheet)



ES EXHIBITION SERVICES SDN BHD (402017-1)
No 7, Jalan 1/118C, Desa Tun Razak, 56000 Kuala Lumpur, Malaysia
T +603 9172 1598 F +603 9171 5598 E info@es-corp.co
es-corp.co



ES-A06 F03
Rev. 7
1st June 2017

CONTRACTOR ACTIVITY SHEET

Please tick accordingly (✓) Sub - Contractor Non - Official Contractor

Project Name : _____

Person In-Charged : _____ Phone No: _____

Non-Official Contractor Company _____ Booth No : _____

Exhibitor's Company : _____

Description of Work - Structure : Wooden Truss Maxima RB System
 Electrical : Lighting Others _____

Date / Time / Duration : _____ Number of Worker/Badge : _____

General Rules, Environmental & Safety Activity Requirements:-

- (A) Contractors must wear pass supplied by ES Exhibition all the times when entering to the halls.
- (B) Contractors must possess valid business registration license, workmen compensation insurance and public liability and or third party liability insurance.
- (C) All Malaysian workers must possess an Identity Card (IC) and all foreign worker must possess a valid work permit in order to obtain a contractor badge.
- (D) No persons under age 18 years old are permitted to enter or work on the premises.
- (E) No consumption of food items is allowed either at the back-of-house, loading docks, along Persiaran KLCC or in the public areas.
- (F) Alcohol is not permitted in the work areas and no one is allowed to work while under the influence of drugs or alcohol.
- (G) No smoking is allowed in the exhibition hall and associated work areas, smoking is allowed at designated smoking area only.
- (H) Construction materials are not allowed to be piled onto NO FREIGHT AISLE, or obstruct fire exit and fire fighting equipment. All materials must be kept within contracted booth space at all times.
- (I) Contractors working in our premise or at project site should take all measures to prevent chemical spillage, and any unwanted hazardous chemicals must be contained and disposed of properly by the contractor.
- (J) Any work involving the use of fire, naked lights, spark producing tools and instruments or other potential sources of ignition i.e. welding arc, petrol and diesel engines, torches, matches, lighters and etc, full supervision and provision of appropriate fire extinguisher should be observed in permitted areas.
- (K) All contractors and their employees are strictly prohibited from using the guest's toilet facilities or loitering at the lobby and guests area.
- (L) Urinating in paint washing room or any unauthorised designation is strictly prohibited.
- (M) Preparation and cleaning of paints must be conducted in wash room located at designated area. Contractor caught cleaning and disposing paint, chemical or build-up materials in the toilet bowl and washing basin will be penalised and liable to bear any cost incurred for rectifying the drainage system.
- (N) All contractors must ensure the removal of all debris, rubbish and packing materials from the premises.
- (O) Activities which generate dust such as welding, sanding sawing are strictly prohibited. Stand structure shall pre-fabricate off site and no major painting is permitted.
- (P) Contractors are advisable to wear proper attire and necessary personal protective equipment (PPE); and always put workplace safety as the highest priority. Any person working on scaffolding of 2 metres and above must be protected with appropriate personal protective equipment such as safety helmet, body harness, covered or safety shoes. Covered footwear must be worn at all times whilst working on site. No thongs, sandals or open-toed shoes are allowed.
- (Q) Screwing, drilling, nailing or painting on the floor, walls, pillars or any part of the Exhibition Hall are strictly not allowed.
- (R) Unruly or unacceptable behaviour and violent acts are strictly prohibited. People acting without due care for others or not following directions of Security personnel shall be evicted from site. Any person with using abusive language, violent behaviour or committing unsafe work practises and or non-compliance activities will be prohibited from working in the Centre immediately.
- (S) Contractors shall consult the officer or relevant personnel in-charge of the event should there be any queries regarding the above matter or any other matters. The relevant officer or personnel in-charge of the event shall be informed upon completion of your work before leaving the site.
- (T) The Centre's Security Department deals with all reported incidents. Any incidents occur during the build and tear down activity, the contractors should report to the Centre's Security Services which located at the designated area.

CONDITION OF SAFETY WORKING ENVIROMENT



Authorised by ES :

Acknowledgement by Contractor :

Name : _____
Date : _____

Name : _____
Date : _____



Deadline: 7th April 2018

Submit the completed **form & design** with the payment information to: **ES EXHIBITION SERVICES SDN BHD**
Tel: +603- 9172 1598 Fax: +603- 9171 5598 Email: meehung.ong@es-corp.co

Billing Information

Billing Company's Name: _____ Person In-Charged: _____

Exhibiting company's Name: _____ Booth no: _____

Tel: _____ Fax: _____ Mobile: _____ Email: _____

Address: _____ Signature & Co. Stamp: _____

No.	Item	Unit Cost (RM)		QTY	COST
		BEFORE 7 th April	AFTER 7 th April		
F01	Reception Table	75.00	112.50		
F02A	Round Table	120.00	180.00		
F02B	Chrome Round Table	120.00	180.00		
F02C	Glass Round Table	160.00	240.00		
F03A	Bistro Round Table	135.00	202.50		
F03B	Chrome Bistro Round Table	135.00	180.00		
F03C	Glass Bistro Round Table	160.00	240.00		
F04A	Low Showcase	335.00	502.50		
F04B	High Showcase	465.00	697.50		
F04C	Square Showcase	465.00	697.50		
F05	Lockable Cupboard	95.00	142.50		
F06A	Display Box @ 500mmH	85.00	127.50		
F06B	Display Box @ 750mmH	105.00	157.50		
F06C	Display Box @ 1000mmH	135.00	202.50		
F07B	Folding Chair	30.00	45.00		
F07C	Chrome Chair	90.00	135.00		
F07D	Easy Armed Chair	75.00	112.50		
F07E	Slim White Chair	75.00	112.50		
F07F	Back Rest Chair (Black)	145.00	217.50		
F07G	Cushion Leather Chair (White)	165.00	247.50		
F08A	S Type Bar Stool	105.00	157.50		
F08C	Wood Modern Bar Stool (White)	130.00	195.00		
F08D	Leather Modern Bar Stool (Black)	130.00	195.00		
F08E	Back Rest Bar Stool (White)	200.00	300.00		
F08F	Cushion Leather Bar Stool (Black)	220.00	330.00		
F09A	Wall Unit	130.00	195.00		
F09B	Island Unit	150.00	225.00		
F10A	Info Counter @ 1mH	110.00	165.00		
F10B	Info Counter with Lockable @1mH	160.00	240.00		
F11A	Slope Shelving	45.00	67.50		
F11B	Flat Shelving	45.00	67.50		
F13A	Netting	55.00	82.50		
F13B	Cloth Hanger	55.00	82.50		
F13C	System Rack	160.00	240.00		
F13D	Planter Box	130.00	195.00		
F14A	Chrome Brochure Rack	85.00	127.50		
F14B	ZigZag Brochure Rack	85.00	127.50		
F15D	Lounge Sofa (Single Seater)	212.00	318.00		
F15E	Lounge Sofa (2 Seater)	312.00	468.00		
F16A	System Square Table	85.00	127.50		
F16B	Coffee table (Glass Top)	110.00	165.00		
F18A	Q Stand	55.00	82.50		
F20	Waste Paper Basket	10.00	15.00		
F22	Carpet per sqm	20.00	30.00		
Total (RM) :					

NOTE

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Section 6: Form E

(Electrical & Lighting Order)

3rd MIDS

Incorporating
DENTAL TECHNOLOGIST SYMPOSIUM



Deadline: 7th April 2018

Submit the completed **form & design** with the payment information to: **ES EXHIBITION SERVICES SDN BHD**
Tel: +603- 9172 1598 Fax: +603- 9171 5598 Email: meehung.ong@es-corp.co

Billing Information

Billing Company's Name: _____ Person In-Charged: _____

Exhibiting company's Name: _____ Booth no: _____

Tel: _____ Fax: _____ Mobile: _____ Email: _____

Address: _____ Signature & Co. Stamp: _____

No.	Item	Unit Cost (RM)		QTY	COST
		BEFORE 7 th April	AFTER 7 th April		
EE17	Exhaust Fan	150.00	225.00		
EL01 A	LED Spotlight (Yellow)	95.00	142.50		
EL01 B	LED Spotlight (White)	95.00	142.50		
EL02 A	LED Armed Spotlight (Yellow)	100.00	150.00		
EL02 B	LED Armed Spotlight (White)	100.00	150.00		
EL04	150W Metal Halite (White)	330.00	495.00		
EL06	40W Fluorescent Light	75.00	112.50		
EL10	Round Tube	200.00	300.00		
EL11	50W Halogen Down Light	100.00	150.00		
EL12 A	18W T5 Light (Yellow)	130.00	195.00		
EL12 B	18W T5 Light (White)	130.00	195.00		
EL15 A	21W T5 Light (Yellow)	150.00	225.00		
EL15 B	21W T5 Light (White)	150.00	225.00		
EL 16 A	28W T5 Light (Yellow)	150.00	225.00		
EL 16 B	28W T5 Light (White)	150.00	225.00		
EL17 A	50W LED Metal Halide (Yellow)	250.00	375.00		
EL17 B	50W LED Metal Halide (White)	250.00	375.00		
EL20	6" LED Downlight	200.00	300.00		
EL22 A	11W LED Down Light (Yellow)	200.00	300.00		
EL22 B	11W LED Down Light (White)	200.00	300.00		
EL25	70W Metal Halite (White)	355.00	532.50		
EL30	LED Strip (per metre)	150.00	225.00		
EL34 A	50W LED Armed Metal Halide (Yellow)	300.00	450.00		
EL34 B	50W LED Armed Metal Halide (White)	300.00	450.00		
EP02	13A / 230V Power Point (4amp output)	75.00	112.50		
EP02	13A / 230V Power Point (24 hours)	145.00	217.50		
EP03	15A / 230V Power Point	90.00	135.00		
EP03	15A / 230V Power Point (24 hours)	180.00	270.00		
EW05	Lighting Connection	70.00	105.00		
	LED Lighting per Connection	70.00	105.00		
TEMPORARY POWER FOR SET UP AND DISMANTLE					
	Temporary 13A/230V Power Point	150.00	225.00		
		Total (RM) :			

1. No multi plugs (extension) allowed & power point can not be used for lighting items.
2. For LED Strips (per meter run) / LED lights (per bulb), compulsory to order "LED lighting per Connection"
3. For non LED Lighting Items - compulsory to order "Lighting Connection" per each item in each max 100w.

NOTE

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Deadline: 7th April 2018

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Tel: +603- 9172 1598 Fax: +603- 9171 5598 Email: meehung.ong@es-corp.co

Billing Information

Billing Company's Name: _____ Person In-Charged: _____
Exhibiting company's Name: _____ Booth no: _____
Tel: _____ Fax: _____ Mobile: _____ Email: _____
Address: _____ Signature & Co. Stamp: _____

Store Room (build within the booth space)

No	Items	Size	Unit Cost	QTY	Cost
1	System Store Room c/w 1 folding door	1m X 1m	450		
2	System Store Room c/w 1 folding door	2m X 1m	550		
3	System Store Room c/w 1 folding door	3m X 1m	650		
				Total (RM)	

Upgrading Booth

No	Items	Size	Unit Cost	QTY	Cost
1	Upgrading booth	3m X 0.5mH	400		
2	Upgrading booth	3m X 1mH	500		
3	Upgrading booth	3m X 1.5mH	600		
				Total (RM)	

Audio Visual Equipment

No.	Item	Unit Cost (RM)		QTY	Cost
		Before 7 th April	After 7 th April		
1	32" LED with USB Support & TV Standee	1000.00	1500.00		
2	40" LED with USB Support & TV Standee	1600.00	2400.00		
3	50" LED with USD Support & TV Standee	3000.00	4500.00		
4	TV Standee only	300.00	450.00		
5	Refrigerator 1mH	150.00	225.00		
			Total (RM)		

NOTE

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Section 6: Form G

(Electrical Allocation)



Deadline: 7th April 2018

Submit the completed **form & design** with the payment information to: **ES EXHIBITION SERVICES SDN BHD**

Tel: +603- 9172 1598 Fax: +603- 9171 5598 Email: meehung.ong@es-corp.co






















Billing Information

Billing Company's Name: _____ Person In-Charged: _____

Exhibiting company's Name: _____ Booth no: _____

Tel: _____ Fax: _____ Mobile: _____ Email: _____

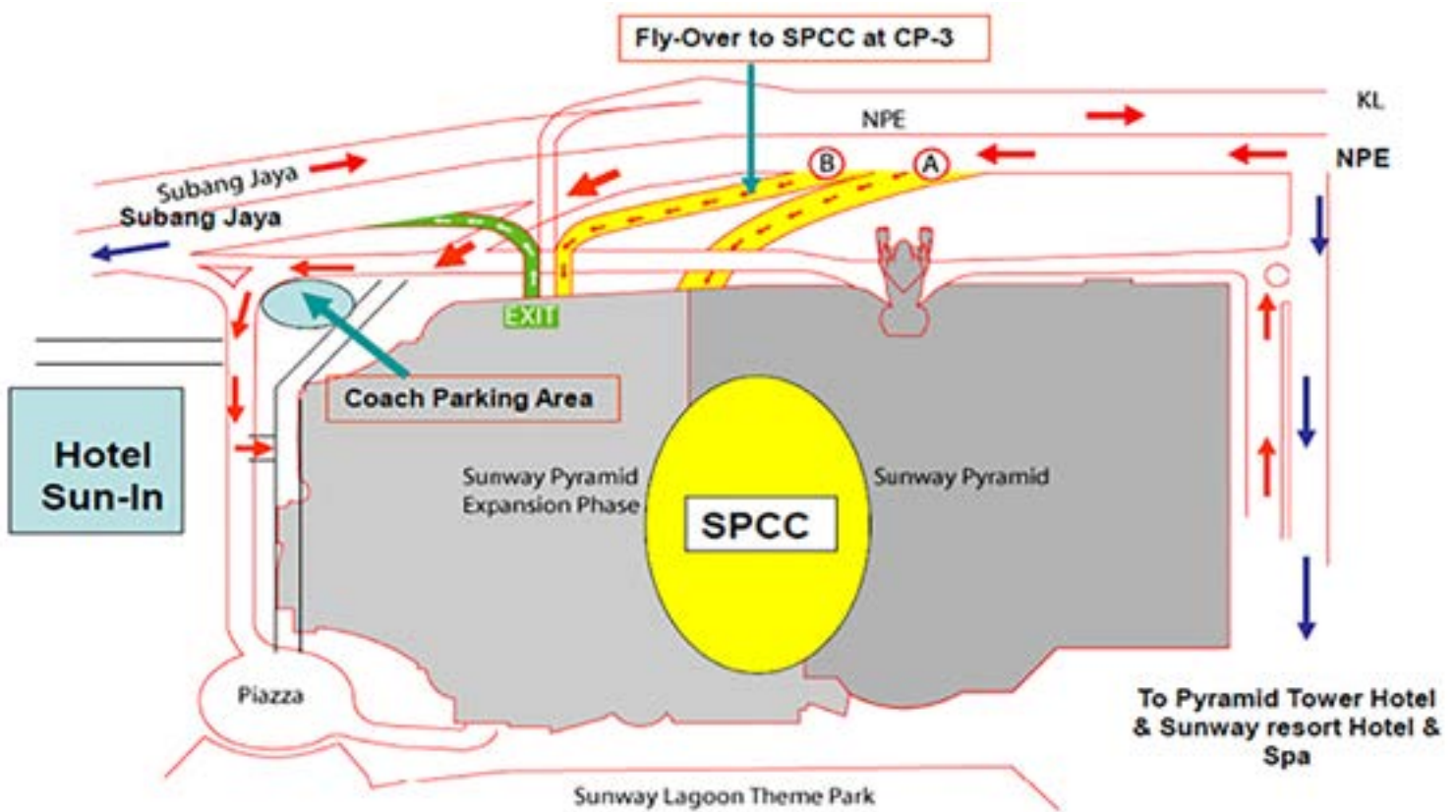
Address: _____ Signature & Co. Stamp: _____

- | | | | |
|---|------------------------------|---|-----------------------------|
|  | 40W Fluorescent Light |  | 13A / 230V Power Point |
|  | LED Spotlight (White) |  | 15A / 230V Power Point |
|  | LED Spotlight (Yellow) |  | 13A / 230V Power Point(24H) |
|  | LED Armed Spotlight (White) |  | 15A / 415V Isolator |
|  | LED Armed Spotlight (Yellow) |  | 30A / 230V Isolator |
|  | Halogen Down Light (White) |  | 30A / 415V Isolator |
|  | Halogen Down Light (Yellow) |  | 60A / 415V Isolator |
|  | Metal Halide (White) |  | 100A / 415V Isolator |
|  | Metal Halide (Yellow) |  | Air Compressor |
|  | Armed Metal Halide (White) |  | Lighting Connection |
|  | Armed Metal Halide (Yellow) | | |



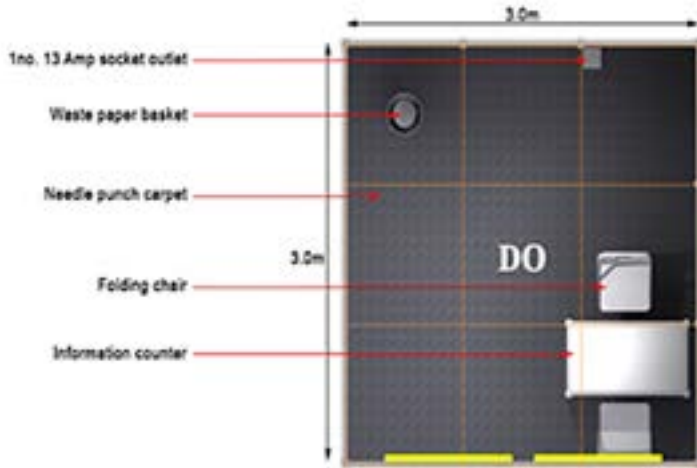


Route to SPCC Loading Bay





Section 7: Appendix (Details of Shell Scheme Booth)



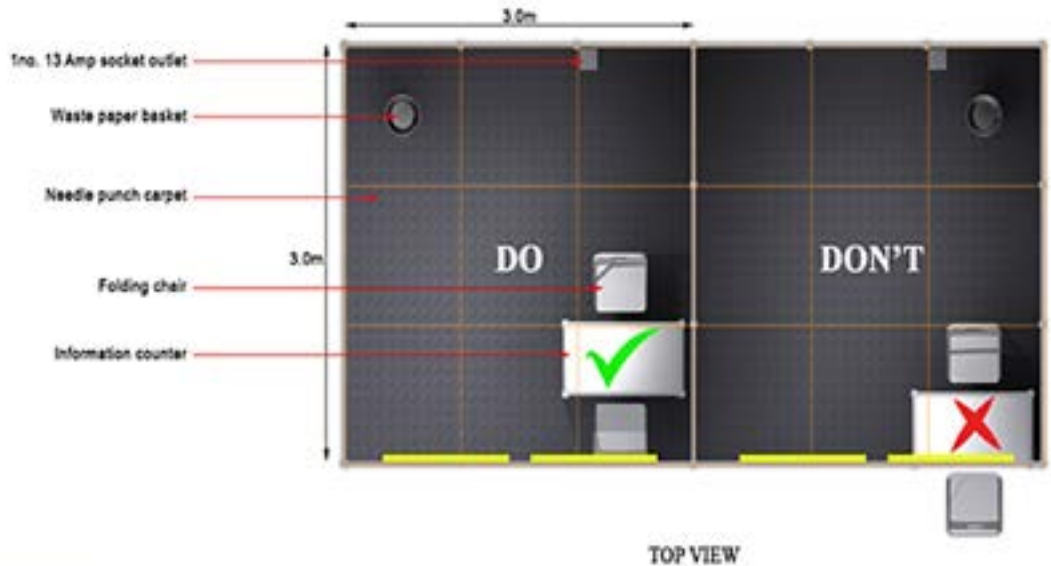
TOP VIEW

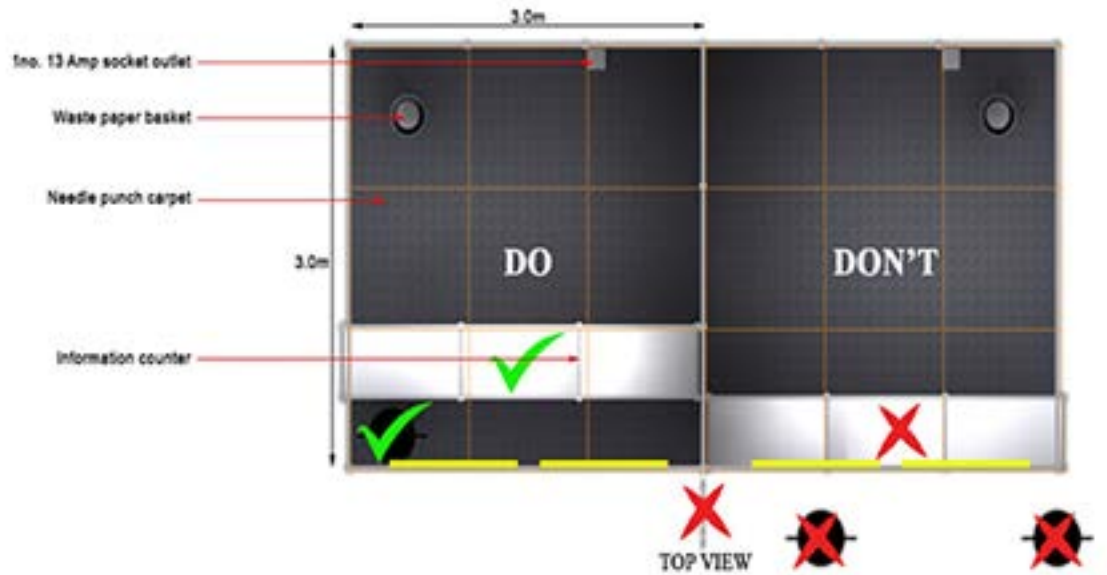
PRINTING SIZE : FASCIA BOARD-2930mm x 230mmH
EACH PANEL- 950mm x 2380mmH
3m WALL - 2930mm x 2440mmH
RECEPTION TABLE-950mm x 650mmH



Section 7: Appendix

(Do & Don't)





Section 7: Appendix

(Example Visual of Customized Booth Design Submission)



Example Visual of Customized Booth Design Submission



PERSPECTIVE VIEW



6 nos of longarm spotlight lighting with wash order items

32" tv mount on the wall

1 glass tbtom table, 3 bar stool

2 set of white s type bar stool

Single sided wooden back wall of 60mm thick finished max high 2000mm

4" h raise up platform

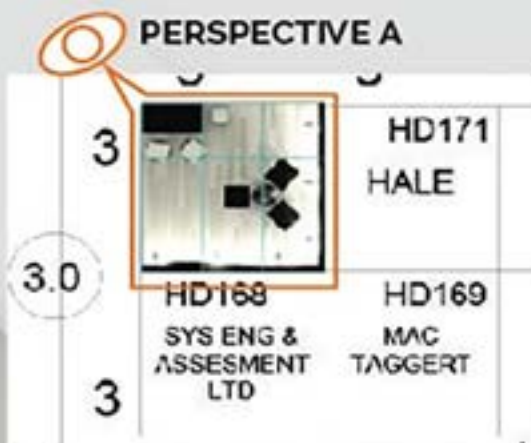
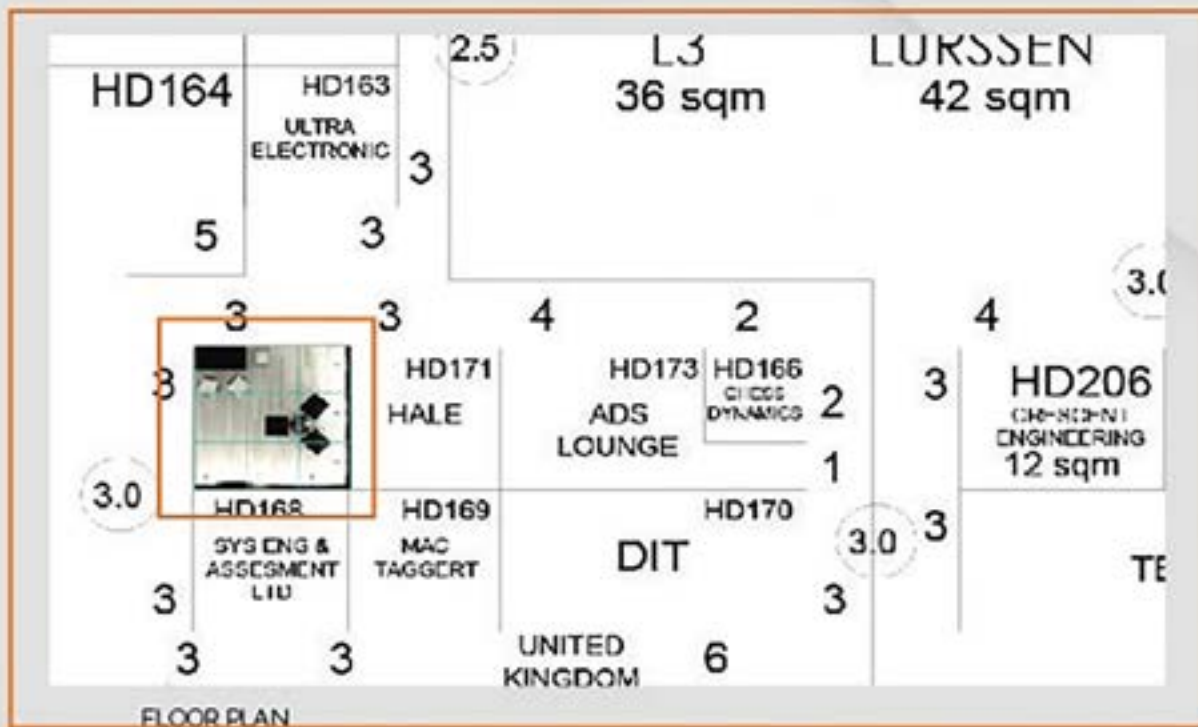
ZigZag brochure rack

2nd" wooden counter in paint finish

BOOTH DESCRIPTION



Example Visual of Customized Booth Design Submission



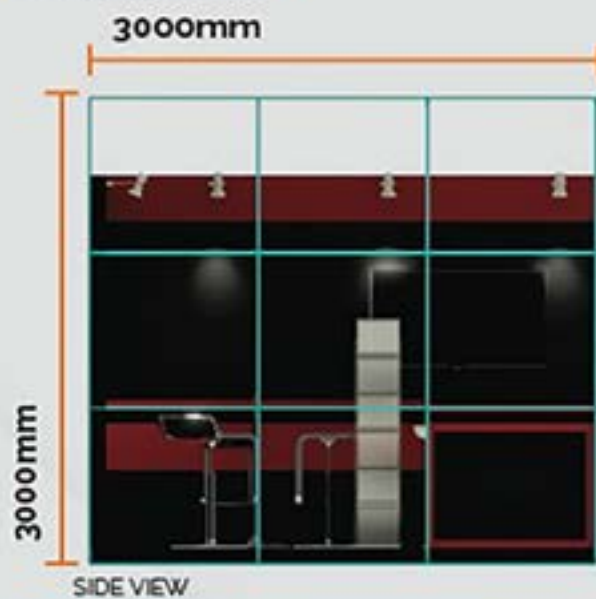
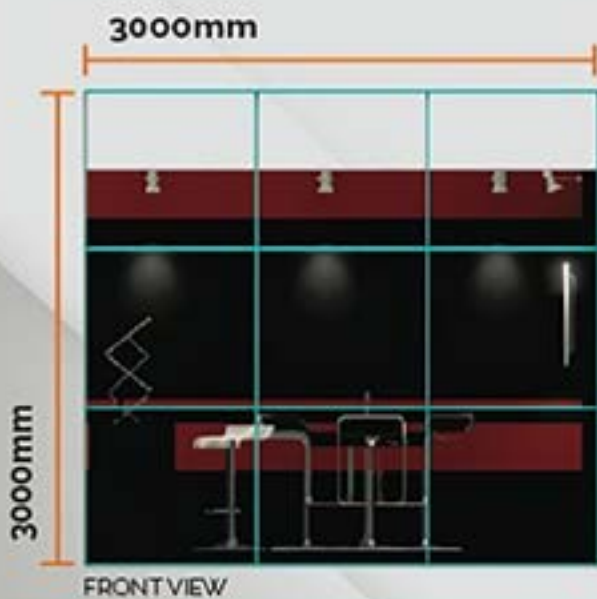
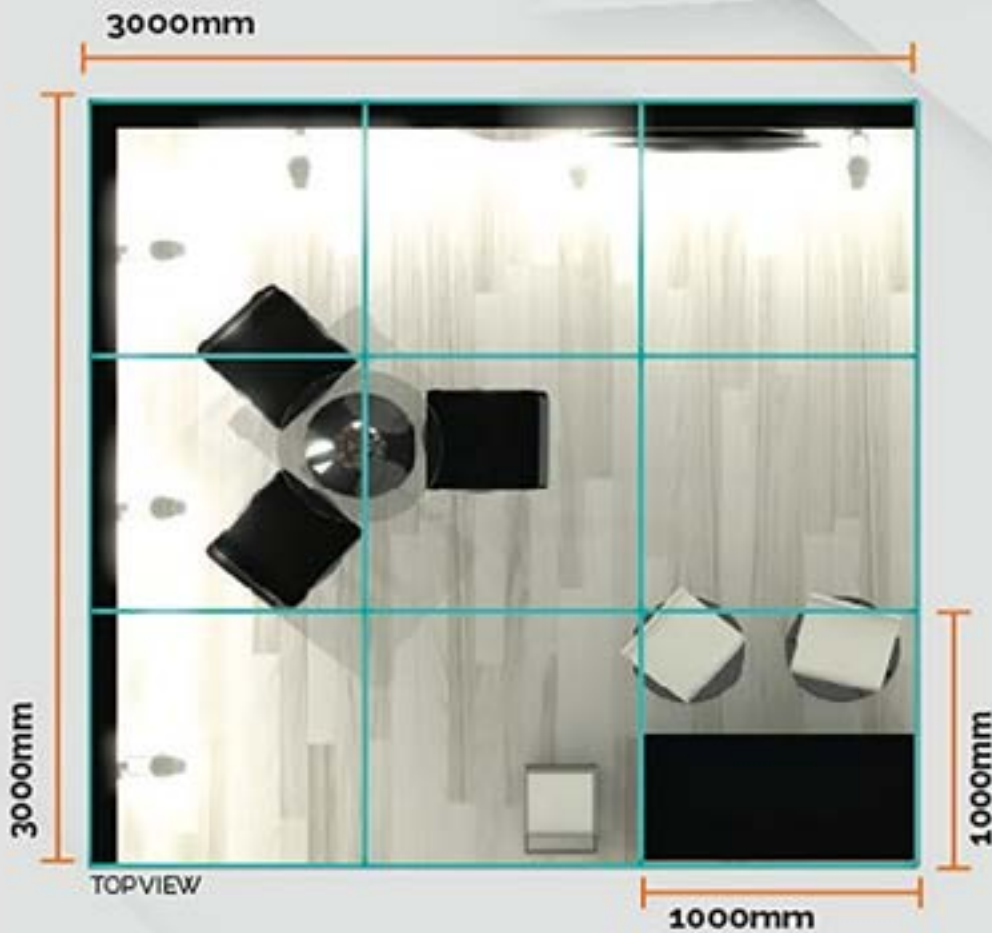
PERSPECTIVE A

Section 7: Appendix

(Example Visual of Customized Booth Design Submission)



Example Visual of Customized Booth Design Submission





Items must be located within booth area and door is swing towards inside the booth



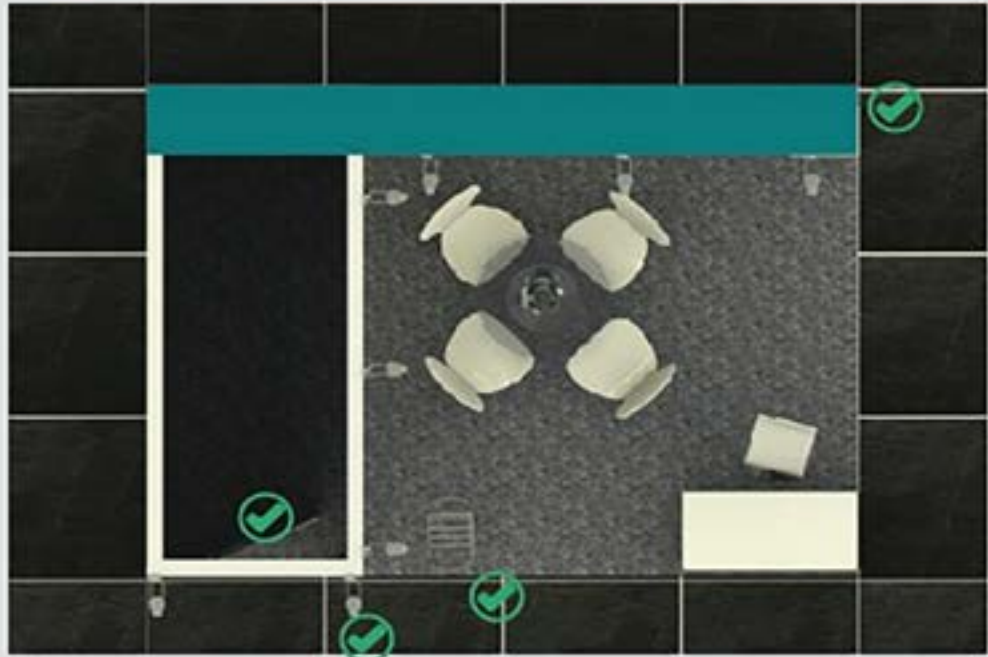
-ALLOW



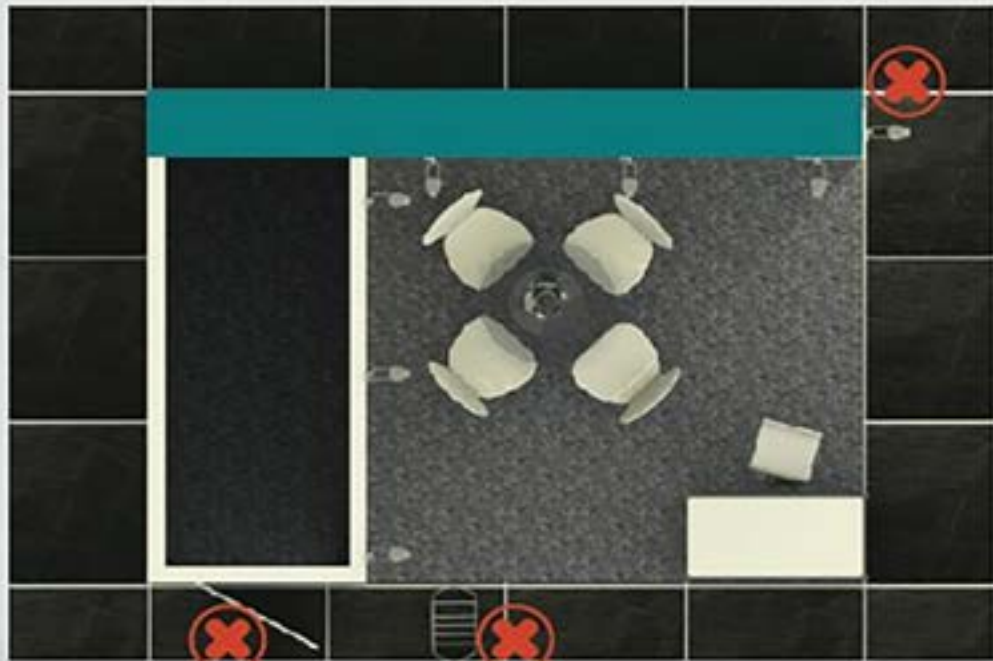
-NOT ALLOW



Items must be located within booth area and door is swing towards inside the booth



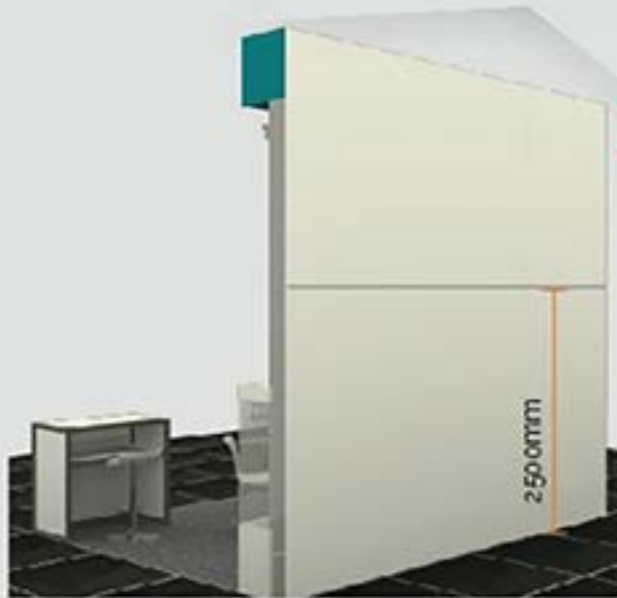
-ALLOW



-NOT ALLOW



No Graphic or Any Branding at Back of the wall if have neighbor booth

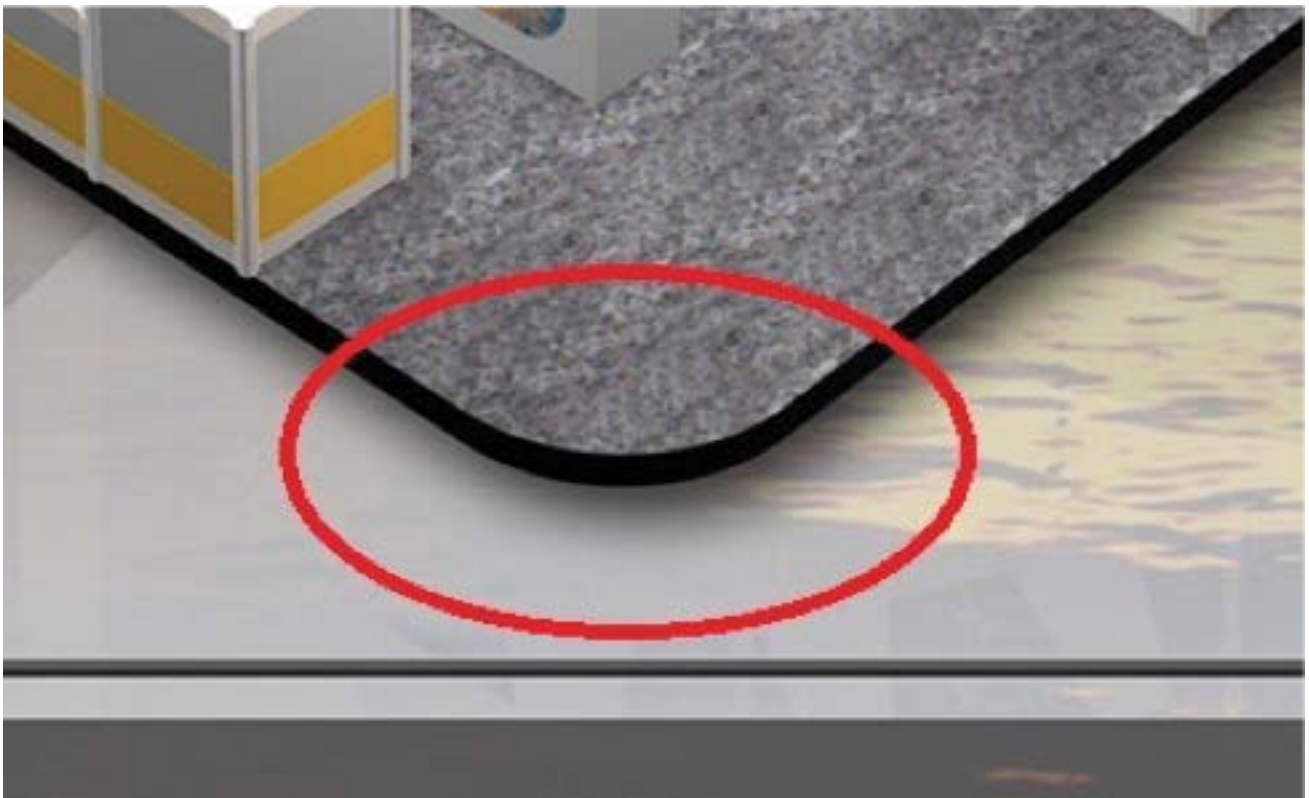
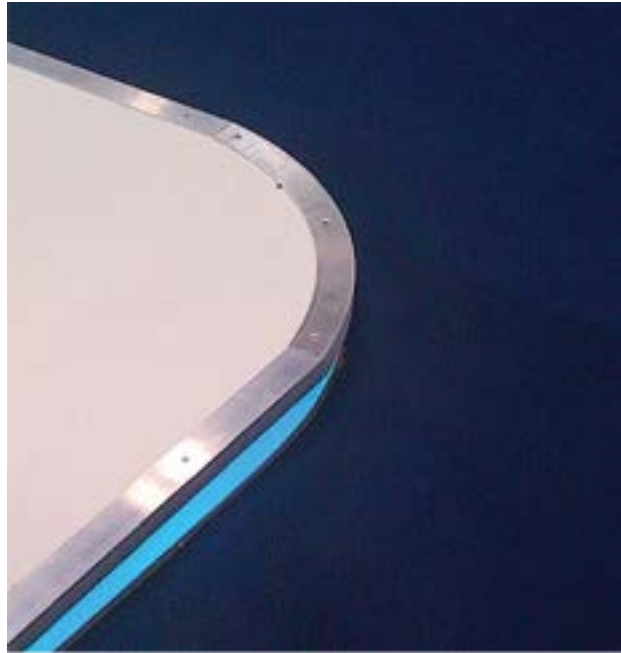


-ALLOW



-NOT ALLOW

Corner Protection is compulsory, no sharp edge allowed.





No children allowed



No slippers, High heel & sandals



No shorts & singlets
(min. length 7/8 must be below the knee)



No food & drink allowed



No smoking and vaping



Do not stand on chairs & tables



Do not use overloaded trolley
(max. eye level)



No alcohol



No shopping mall trolley allowed

PPE must be worn in designated areas
PPE = Personal Protection Equipment



Proper Attire



Safety Belt



Suitable Glove



Eye Protection



Helmet



Safety/Covered Shoe



Use Proper Ladder



Suitable Mask



Emergency gangways MUST be kept clear



Beware! Slip & Trip hazards



Furniture Catalogue



F07B
Folding
Chair



F07C
Chrome
Chair



F07D
Easy Armed
Chair



F07E
Slim White
Chair



F07F
Back Rest
Chair (Black)



F07G
Cushion Leather
Chair (White)



F08A
S Type
Bar Stool



F08C
Wood Modern
Bar Stool



F08D
Leather Modern
Bar Stool



F08E
Back Rest
Bar Stool (White)



F08F
Cushion Leather
Bar Stool (Black)



F02A
Round Table
(D800mm x H750mm)



F03A
Bistro
Round Table
(D600mm x H1000mm)



F02B
Chrome
Round Table
(D600mm x H750mm)



F03B
Chrome Bistro
Round Table
(D600mm x H1000mm)



F02C
Glass
Round Table
(D750mm x H760mm)



F03C
Glass Bistro
Round Table
(D600mm x H1000mm)



F16A
System Square Table
(L500mm x W500mm x H500mm)



F16B
System Square Table
(L600mm x W600mm x H500mm)



F15D
Lounge Sofa
(Single Seater)



F15E
Lounge Sofa
(2 Seater)

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Furniture Catalogue



F01
Reception Table
(L1000mm x W500mm x H750mm)



F04A
Low Showcase
(L1000mm x W500mm x H1000mm)



F04B
High Showcase
(L1000mm x W500mm x H2100mm)



F04C
Square Showcase
(L500mm x W500mm x H2100mm)



F05
Lockable Cupboard
(L1000mm x W500mm x H750mm)



F06
Display Box
Type A (L500mm x W500mm x H500mm)
Type B (L500mm x W500mm x H750mm)
Type C (L500mm x W500mm x H1000mm)



F09A
Book Rack
(Wall Unit)
(L1000mm x W430mm x H1900mm)



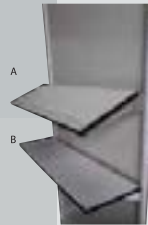
F09B
Book Rack
(Island Unit) (Double Side)
(L1000mm x W660mm x H1140mm)



F10A
Info Counter
(L1000mm x W500mm x H1000mm)



F10B
Lockable Counter
(L1000mm x W500mm x H1000mm)



F11A
Shelving (Slope)
(L1000mm x W300mm)

F11B
Shelving (Flat)
(L1000mm x W300mm)



F12A
Folding Door
(L1000mm x H2500mm)



F12B
Swing Door
(L1000mm x H2500mm)



F13A
Netting



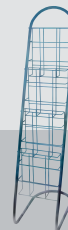
F13B
Cloth Hanger



F13C
System Rack
(L1000mm x W500mm x H2100mm)



F13D
Planter Box
(L1000mm x H2500mm)



F14A
Chrome Brochure Rack
(H1200mm)



F14B
ZigZag Brochure Rack
(H1500mm)



F18A
Q Stand

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Electrical Catalogue



EL02
LED Armed Spotlight
Yellow (A) / White (B)



EL01
LED Spotlight
Yellow (A) / White (B)



EL06
40W Fluorescent Light

EL12
2ft T5 Light
Yellow (A) / White (B)

EL15
3ft T5 Light
Yellow (A) / White (B)

EL16
4ft T5 Light
Yellow (A) / White (B)



EL10
Round Tube



EL30
LED Strip



EL34
50W LED Armed Metal Halite
Yellow (A) / White (B)



EL17
50W LED Metal Halite
Yellow (A) / White (B)



Metal Halite
70W / White **EL25**
150W / White **EL04**



EL22
11W
LED Down Light
Yellow (A) / White (B)



EL11
50W
Halogen Down Light



EL20
LED Downlight (6")



EW05
Lighting Connection



EP13
ELCB



EP02
13A / 230V Power Point
4amp output / 24hours



EP03
15A / 230V Power Point
/24hours



EP11
30A / 415V DB



EP10
100A / 415V Subboard



EP06
15A / 415V Isolator



EP07
30A / 230V Isolator



EP08
30A / 415V Isolator



EP09
60A / 415V Isolator



EE17
Exhaust Fan

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